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| --- | --- | --- | --- | --- | --- |
|  | Mailing Address  Des Moines, IA 50392-0002 | | **Principal Life Insurance Company** | | ***Employee Enrollment & Waiver - OH*** |
|  | | | | | |
| Company name  PRESERVATION PARKS OF DELAWARE COUNTY | | Division level | | Account number/unit number  1027237 | |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | | | | | | |
| Employee Information | | | | | | | | | |
| Name | | | | | | Social security number | | | |
| Mailing address (street) | | | | | | Birth date | | male  female | |
| (city) | | (state) | | (ZIP code) | | Do you have an eligible spouse or child?  Yes  No | | | |
| Date employed full-time | | | Hours worked per week | | | Job occupation/class | | | Location |
| Salary amount | Salary mode  yearly  weekly  hourly  monthly  bi-weekly | | | | | | | | |
| What is your payroll mode?  monthly  semi-monthly  weekly  bi-weekly | | | | | Employer ZIP  43074 | | Employer county  DELAWARE | | |

WARNING: IF YOU OR YOUR FAMILY MEMBERS ARE COVERED BY MORE THAN ONE HEALTH CARE PLAN, YOU MAY NOT BE ABLE TO COLLECT BENEFITS FROM BOTH PLANS. EACH PLAN MAY REQUIRE YOU TO FOLLOW ITS RULES OR USE SPECIFIC DOCTORS AND HOSPITALS, AND IT MAY BE IMPOSSIBLE TO COMPLY WITH BOTH PLANS AT THE SAME TIME. BEFORE YOU ENROLL IN THIS PLAN, READ ALL OF THE RULES VERY CAREFULLY AND COMPARE THEM WITH THE RULES OF ANY OTHER PLAN THAT COVERS YOU OR YOUR FAMILY.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | | | |
| Dental | | | | |
| Employee: | Spouse: | | Children: | |
| Elect | Elect  Decline | | Elect  Decline | |
|  | | | | |
|  | | | | |
| Long Term Disability | | | | |
| Employee:  Elect | |  | | |
|  | | | | |

|  |  |  |  |  |
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| Group Term Life | | | | |
| Employee: | | | | |
| Elect |  | |  | |
|  | | | | | | |
| Group Term Life Beneficiary Designation (Complete if covered for group term life coverage.) | | | | | | |
| **All primary and contingent beneficiaries, whether adults or minors, should be included in the beneficiary designation below.** | | | | | | |
| **Primary Beneficiaries:** | | | | | | |
| Name | | | Percentage | | Relationship | |
|  | | |  | |  | |
| Address | | | | | Social security number | |
|  | | | | |  | |
| Name | | | Percentage | | Relationship | |
|  | | |  | |  | |
| Address | | | | | Social security number | |
|  | | | | |  | |
| Name | | | Percentage | | Relationship | |
|  | | |  | |  | |
| Address | | | | | Social security number | |
|  | | | | |  | |
| **Contingent Beneficiaries:** | | | | | | |
| Name | | | Percentage | | Relationship | |
|  | | |  | |  | |
| Address | | | | | Social security number | |
|  | | | | |  | |
| Name | | | Percentage | | Relationship | |
|  | | |  | |  | |
| Address | | | | | Social security number | |
|  | | | | |  | |
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| Voluntary Term Life | | |
| Employee:  Elect  Decline | $\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| Spouse: Elect  Decline | $\_\_\_\_\_\_\_\_\_\_\_\_\_ | Birth date |
| Children:  Elect  Decline | $ \_\_\_\_\_\_\_\_\_\_\_\_\_ | |

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| Voluntary Term Life Beneficiary Designation (Complete if covered for voluntary term life coverage.  If you want to use the same beneficiary designation as indicated for group term life coverage above, write “same as above” in the beneficiary section below. ) | | |
| **All primary and contingent beneficiaries, whether adults or minors, should be included in the beneficiary designation below.** | | |
| **Primary Beneficiaries:** | | |
| Name | Percentage | Relationship |
|  |  |  |
| Address | | Social security number |
|  | |  |
| Name | Percentage | Relationship |
|  |  |  |
| Address | | Social security number |
|  | |  |
| Name | Percentage | Relationship |
|  |  |  |
| Address | | Social security number |
|  | |  |

|  |  |  |
| --- | --- | --- |
| **Contingent Beneficiaries:** | | |
| Name | Percentage | Relationship |
|  |  |  |
| Address | | Social security number |
|  | |  |
| Name | Percentage | Relationship |
|  |  |  |
| Address | | Social security number |
|  | |  |
| The right to make future changes is reserved. If two or more beneficiaries are named, the proceeds shall be paid to the named beneficiaries, or to the survivor or survivors, in equal shares, unless specified otherwise.  If any beneficiary is designated as trustee, it is understood and agreed that Principal Life Insurance Company shall not be a party to nor bound by the conditions of any trust and payment of the net proceeds of said policy on the death of the insured to the then designated beneficiary shall be a complete discharge as to Principal Life.  If you have designated a minor child(ren) as your beneficiary, you must complete the Uniform Transfers to Minors Act form. | | |
| NOTE: You are covered by both group term life and voluntary term life coverage and if you only indicate a beneficiary designation for one of these, the facility of payment provision in the group policy will be used to determine how proceeds will be paid for the other coverage. | | |

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| **Important!** If declining any coverage for yourself or any dependent, give reason. Covered under: | | | | | | |
| spouse’s group coverage | | | | individual insurance | | |
| other |  | | | other coverage offered by my employer | | |
|  | | | | | | |
| **Eligible Dependent Information** (Complete if you have elected benefits for your spouse or children) | | | | | | |
| Spouse’s name | | Birth date | male  female | | Social security number |  |
| Name(s) of child(ren) | | Birth date | male  female | | Social security number | foster child\*  disabled or handicapped child \*\* |
|  | |  | male  female | |  | foster child\*  disabled or handicapped child \*\* |
|  | |  | male  female | |  | foster child\*  disabled or handicapped child \*\* |
| \* If you checked foster child, was the child placed with you by an authorized state placement agency or by order of a court?  Yes  No | | | | | | |
| \*\* When your child, who is developmentally disabled or physically handicapped, reaches/exceeds the maximum age, an Application to Continue Handicapped Child form must be completed and reviewed to determine eligibility. | | | | | | |
| Is your spouse employed by this company?  Yes  No | | | | | | |

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| **Employee Signature** (Read and sign) |
| I understand and agree with the following statements:   * My dependents are not eligible for coverages I don’t have. My dependents, including step and foster children and any over the maximum age, are eligible based on plan provisions but those over the maximum age will be verified when a claim is filed. * If I refuse dental coverage, I and my dependents may enroll later but this will affect the level of benefits. * If I refuse coverage, I cannot enroll after retirement. * If I refuse life or disability coverage, I may apply later but I must show proof of good health and coverage will be subject to approval by Principal Life Insurance Company. * If the group policy does not require my contribution, I cannot decline coverage unless the policy indicates otherwise. |
| * If the group policy requires my contribution, I authorize my employer to deduct from my pay. * I represent all information on this form and attachments is complete and true to the best of my knowledge. They are part of this request for coverage. I agree Principal Life is not liable for a claim before the effective date of coverage and all policy provisions apply. I have read, or had read to me, the information and my answers on this form. During the first two years coverage is in force, fraud or intentional misrepresentations can cause changes in my coverage, including cancellation back to the effective date. * Any person who, with intent to defraud or knowing that he or she is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud. * Explanation of Benefits reflecting claims payments for myself and my dependents will be sent to my home address. I also understand collection of social security numbers for myself and/or my dependents will be used by Principal Life only as allowed by law. * I authorize Principal Life to release data as required by law. If signed in connection with an application, reinstatement or a change in benefits, this form will be valid two years from the date below. I may revoke authorization for information not yet obtained. I understand data obtained will be used by Principal Life for claims administration and determining eligibility for life and disability coverage. Information will not be used for any purposes prohibited by law. * For life coverage, I understand that as the employee, the insurance I and my dependents have applied for will begin on the effective date of coverage provided I am at work on that date. If I am not actively at work on such date, subject to the terms of the group policy, coverage may not go into effect until after my return to work. Furthermore, I understand that no insurance may become effective for any member of my family while he/she is in a period of limited activity.   A copy of this form will be as valid as the original.  **I declare** that the information I have completed on this enrollment form is complete and true. I understand an agent or broker cannot guarantee coverage, revise rates, benefits or provisions without written approval from Principal Life.  **Your signature X**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Instructions** |
| After this form is completed and signed, make two copies and send the original to Principal Life Insurance Company:   * One for the employee * One for the employer |